

Homeschool Portfolio: Evaluation Cover Sheet

INSTRUCTIONS:

1. Please make sure all information on form is complete for each course submitted for evaluation.
2. Please make copies of all work: originals will not be returned.
3. Ivy Global School requires 7 to 10 business days to complete each evaluation.
4. Please submit this cover sheet and copies of evidence

Student Information

Student Name (Last, First Middle):		Student ID Number:
Address:		Phone:
City:	State:	Zip:

Course Information

Course Title:		Subject Area (check one) <input type="checkbox"/> Math <input type="checkbox"/> Language Arts/English <input type="checkbox"/> Fine Arts <input type="checkbox"/> Social Sciences <input type="checkbox"/> Science <input type="checkbox"/> PE/Health <input type="checkbox"/> Elective
Grade Level:	Final Grade Earned:	
Textbook Used (if any): Include Author and Edition		
Teacher Name:	Other Resources Used (web sites, articles, software, etc.)	
Brief Course Objective (what did the student learn?):		

Evidence

Evidence is required to award credit. Please contact Ivy Global School if you have questions about providing the items below.





Please include the documentation identified below with your application for credit. If you cannot produce any part of the requirements, you must include a statement explaining the circumstance and we will handle those situations on a case-by-case basis.

Course Overview – Every course must include the items below

- One to two paragraph overview of what the student learned
- Detailed course outline or syllabus (table of contents, chapters covered, required assignment, etc.)
- Description of how the student was assessed on his/her learning (exams, papers, projects, performance, etc.)
- Instructor’s credentials (resume or statement that qualifies him/her to teach this course)

Work Samples – Every course must include the items below

- Graded exams or projects (at least two demonstrating course rigor and breadth)
- Log of Hours or description of course length and schedule in which it was completed. Signed by instructor
- Graded writing (2 assignments, aligned with course objectives, including grades/comments from instructor. Could be essays, a research paper, literary analysis, reflective journals, etc.) **Math and PE exempt**
- check box on Other projects (Optional, could be additional writing, brochures, awards, honors, etc.)
- Other Resources: Websites, articles, software, etc.

For Office Use Only

Area:	Credit:	Eval:
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